

**From:** [Blodgett, Allison](#)  
**To:** [Jean-Baptiste \(Blackwood\), Joann](#)  
**Subject:** FW: eIRB Upgrade - Critical Actions - Complete Today [eIRB]  
**Date:** Tuesday, September 21, 2021 9:36:32 AM  
**Attachments:** [20210914\\_eIRBUpgradeChecklistForPIsAndStudyStaff.pdf](#)

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Allison Blodgett, PhD, CIP, UMMS Director of IRB Operations  
508-856-4271 (office)

**The new eIRB goes live October 12, 2021. Visit the links below for more information:**

<https://www.umassmed.edu/ccts/irb/eirb-implementation-october-2021/>  
<https://umassmed.sharepoint.com/sites/RMS>

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**From:** irb@umassmed.edu <irb@umassmed.edu>  
**Sent:** Tuesday, September 14, 2021 6:23 PM  
**To:** Blodgett, Allison <Allison.Blodgett@umassmed.edu>  
**Subject:** eIRB Upgrade - Critical Actions - Complete Today [eIRB]

Dear Research Community,

eIRB is being upgraded to a cloud-based environment that will provide greater product stability. The anticipated go-live date is October 12, 2021. **The Legacy eIRB production system will close on Friday 10/1/21 at 5pm to all researchers, and a hold on new submissions will be in place from 10/1/21 through 10/11/21.**

**While this email is fresh in your queue:**

- **Make sure eIRB is using your UMassMed email**
  - (step-by-step instructions are here: [https://www.umassmed.edu/globalassets/office-of-research/human-subjects/job-aid-updates-2014/umms-pi-edit-user-profile-v4\\_20141202.pdf](https://www.umassmed.edu/globalassets/office-of-research/human-subjects/job-aid-updates-2014/umms-pi-edit-user-profile-v4_20141202.pdf))
- **Make sure all studies that are due to expire through 11/30/2021 have a continuing review in the IRB office (they must be in a review state, not in pre-submission and not in a clarification requested state)**

These two steps above are critical to ensuring that approved studies successfully transfer to the new system. The most recent test run identified many studies that are at risk of failure because these two steps have not been completed. Please do not delay; complete these steps today.

To assist study teams with preparing for the transition from the legacy system to the new eIRB, we have prepared the attached checklist. Today's update to this checklist includes

creating a back-up plan for accessing critical study materials from 5pm Friday 10/1/2021 through noontime Monday 10/4/2021 as all production eIRB systems will be down and the archive will be outdated (i.e., current through 9/22/2021 only). **Please review the entire checklist dated 9/14/2021 to ensure that all necessary tasks are completed.**

We appreciate your assistance in preparing studies for transition to the new eIRB, and we look forward to continuing to serve the UMMS research community with an improved eIRB system.

Sincerely,  
Allison Blodgett, PhD, CIP  
Director of IRB Operations

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