

# INFORMATION for CAREGIVERS

**If you suspect your child is struggling in school, speak with the teacher or administrator about it.**

- Ask the school how you can support your child's academic, behavioral, or emotional needs.
- If you think your child may need extra support, you can send a written request (email or letter) to convene a multi-disciplinary team meeting.
- The Massachusetts school district must respond
  - within 5 working days seeking the parents consent.
  - 30 working days to complete the evaluation,
  - and 45 working days to convene a team meeting.
- You have the right to attend all meetings, ask questions, receive copies of reports
- You can agree or disagree with the results, and can request another meeting if you disagree.
- It is important to keep copies of all school documents.
- Remember, asking for help does not mean something is wrong with your child
- Early support gives your child the best chance for future success

**Help is always available when you stay involved. You are your child's best advocate, so do your part by speaking up when you see signs your child is struggling.**

