



UMass Chan
MEDICAL SCHOOL

TO: MassBiologics Community
FROM: Mireli Fino, Executive Vice Chancellor, MassBiologics
DATE: July 29, 2022
SUBJECT: UMass Chan Human Resources Onsite at MassBiologics

UMass Chan Human Resources Onsite at MassBiologics

We are pleased to announce an onsite staff presence of the UMass Chan Human Resources (HR) Department at MassBiologics. To accommodate the MassBiologics community with its different HR needs, HR will have a staff presence at MassBiologics with representation from the different HR departments on a weekly based rotation schedule. It will be effective the week of August 1, 2022.

Please see office schedule details outlined below for the month of August. The 2022 calendar year end schedule will be coming soon. You may contact the HR designated representative and make an appointment to meet during the designated office hours. Walk-ins during office hours are welcome too.

We hope you take advantage of HR's onsite office presence and professional development opportunities!

HR Office Schedule at MassBiologics August 2022

Date/Time	HR Dept. Onsite & Contact Information	HR Office Location at MBL
8/2/22 10 a.m. - 12 p.m.	HR Leadership Jeffrey Carson, Deputy Vice Chancellor, Human Resources Email: Jeffrey.Carson@umassmed.edu	MBL Mattapan (Bldg. II) Room 1018 (MassBio. Hotel Space B)
8/4/22 10 a.m. - 1 p.m.	HR Benefits Karen Wilson, HR Benefits Manager, Benefits Email: Karen.Wilson@umassmed.edu	MBL Mattapan (Bldg. II) Room 1018 (MassBio. Hotel Space B)

HR Office Schedule at MassBiologics - August 2022

Date/Time	HR Dept. Onsite & Contact Information	HR Office Location at MBL
8/11/22 10 a.m. - 1 p.m.	HR Office of Wellbeing Valerie Wedge, Director, Office of Wellbeing Email: Valerie.Wedge@umassmed.edu	MBL Mattapan (Bldg. II) Room 1018 (MassBio. Hotel Space B)
8/11/22 11 a.m. - 12 p.m. *Professional staff development courses offered on site. Please click on course button in middle column for course details and registration.	HR Professional Development Judith Fleming, HR Instructor, HR Professional Development Email: Judith.Fleming3@umassmed.edu <div style="background-color: #003366; color: white; padding: 5px; text-align: center;"> <p>*Click here for course details and to register for "Time Management" course on Aug. 11 at 11 a.m. (MBL Live Session).</p> </div> <p>*Please clear your cache and close your browser before you click on the above course registration link. When you reopen your browser and then attempt to click on the above "Time Management" LMS course registration link you may be brought directly to the LMS Learner Dashboard page versus directly to the LMS course page. Please click the above course registration link a second time and that will navigate you directly to the LMS course page. If you have any challenges accessing your LMS account or the "Time Management" LMS course page to register, please contact the MassBiologics' Help Desk: Website: https://helpdesk.massbiologics.org Email: mblithelpdesk@massbiologics.org Help Desk Hotline: 617-474-3100</p>	MBL Mattapan (Bldg. II) R&D Facility Seminar Rooms 2&3 (Rms. 1048 & 1049)
8/18/22 9 a.m. - 12 p.m.	HR Immigration Services Office Vanessa Paulman, Director, Immigration Services Email: Vanessa.Paulman@umassmed.edu	MBL Mattapan (Bldg. II) Room 1018 (MassBio. Hotel Space B)
8/18/22 1 p.m. - 4 p.m.	HR Organizational Development Cheryl Ramsey, Exec. Director, Organizational Development Email: Cheryl.Ramsey@umassmed.edu	MBL Mattapan (Bldg. II) Room 1018 (MassBio. Hotel Space B)
8/23/22 10 a.m. - 12 p.m.	HR Leadership Jeffrey Carson, Deputy Vice Chancellor, Human Resources Email: Jeffrey.Carson@umassmed.edu	MBL Mattapan (Bldg. II) Room 1018 (MassBio. Hotel Space B)

