



CUEP Authorization Form

This document attests to the fact that: _____
is an employee of the University of Massachusetts Medical School and is eligible to participate in the *University of Massachusetts Medical School / Clark University Partnership* program.

Tuition and Fees:

- The School of Professional Studies (SPS) will offer Master of Public Administration (MPA), Master of Science in Professional Communication (MSPC), and Master of Science in Information Technology (MSIT) graduate courses to University of Massachusetts Medical School (UMMS) employees for 30% remission of the established graduate tuition.
- The Graduate School of Management (GSOM) offers a 15% discount on tuition to employees (and spouses of employees) of UMMS. The employee (and spouse) discount applies to the MBA, Master of Science in Management (MSM) and Master of Science in Accounting (MSA) programs. Additional scholarships are available for highly qualified students.
- In addition to tuition, all students will pay stated fees for the program. If there is a laboratory or materials fee for a particular course, students must pay this as well. These fees are not discounted and must be paid at the time of registration.
- Students are expected to bear the full cost of any textbooks and other materials required by each course.
- Refunds for students who drop a course will follow the schedule posted on the Clark University web site.
- Students whose employment with UMMS ends are not automatically eligible to continue this tuition discount. A student who has matriculated into one of the discount-eligible graduate programs at Clark University should contact his or her advisor to determine whether the remission is able to be continued.
- If this agreement between Clark University and UMMS / HR is terminated, the employee will be able to complete the program at the applicable discount rate (15% for GSOM programs and 30% for the SPS programs).
- All other SPS and GSOM tuition and fee policies and schedules apply unless otherwise noted.
- All Clark University degree application, matriculation, academic requirement rules and policies apply (see website for policies and details).

I am an employee of The University of Massachusetts Medical School.

Signed

Date

I am authorized as a designate of UMMS/HR to verify the employment status of the above signatory and can state that they are a University of Massachusetts Medical School employee.

Signed by authorized UMMS/HR Representative

Date

Complete Form and Return to:
UMMS Human Resources Benefits Department
333 South Street. Shrewsbury, MA 01545