

2014 Benefits Open Enrollment Is Here!

IMPORTANT DATES

Wednesday
April

9

Open enrollment starts April 9. It's the **FIRST DAY** you can enroll for the benefits included for the July 1, 2014 effective date.

Wednesday
May

7

Enrollment Deadline!

Open enrollment ends May 7. It's the **LAST DAY** you can enroll for the benefits included for the July 1, 2014 effective date.

Friday
June

13

Exception Deadline!

Exception for Optional Life Insurance **ENDS** June 13 for an effective date of October 1, 2014.

2014 Benefits Open Enrollment Includes:

- Health Insurance
- Health Insurance Buy-Out Option
- Dental Insurance
- Vision Insurance
- MetLaw Benefit
- UMASS Sick Leave Bank (for non-unit, SHARE and NAGE employees)
- Optional Life Insurance–Enrollment ends June 13, 2014 for October 1, 2014 effective date.

*No action required in plans listed above unless you are making changes
Note: You cannot change plans until the next annual enrollment*



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QUESTIONS? Our Human Resources Service Center Team is here to answer your questions.

PHONE 508-856-5260 – Press #1 | Monday – Friday, 8:00 a.m. – 4:30 p.m.
EMAIL Benefits.UMMS@umassmed.edu **ONLINE www.umassmed.edu/hr/benefits**

NEXT STEPS? If you are enrolling or making changes, please go online to www.umassmed.edu/hr/benefits to:

REVIEW PLAN DETAILS

- Click on the appropriate “*Benefits Summary*” document on landing page for benefit plan details
- Click on “*2014-2015 GIC Benefit Decision Guide*” on landing page **OR** go to GIC’s website at www.mass.gov/gic/bdgs for health plan option details
- Check whether your doctors and the affiliated hospitals participate in the plan

ENROLL OR MAKE CHANGES TO A PLAN

- Click on the specific enrollment form/change form located within the designated menu tab. For example, click on “*Dental Insurance Plan*” tab. Then click on “*Cigna Dental Enrollment Form*” under “*Quick Links*”
- Complete the enrollment form/change form and follow the directions as indicated to submit form

