

### Paying Page Reports

Paying page reports include all reports related to paying an employee. Paying reports are only confidential reports. Below is a listing of all of paying confidential report names, with their corresponding columns and filters.

Report Name	Columns in Report:	Filters:
<b>Bi-Weekly Ad Comp</b>	<ul style="list-style-type: none"> <li>• Manager</li> <li>• Reporting Level</li> <li>• Employee ID</li> <li>• Empl Record</li> <li>• Employee Name</li> <li>• Location</li> <li>• Job Title</li> <li>• HR Dept</li> <li>• Effective Date</li> <li>• Earnings End Date</li> <li>• Earnings Code</li> <li>• HR Account Code</li> <li>• Goal Amount</li> <li>• Goal Balance</li> <li>• Other Hours</li> <li>• Other Pay</li> </ul>	<ul style="list-style-type: none"> <li>• Earnings Code is not equal to / is not in PRA; EEA; VEA; CPA; GPR; CAP; PUA; HAS; SRA; S2A; VUP; SUP; WSA; CTU; HAR; IHJ; HAP; MNQ; MQE; ERF; ERN; FRP; FIC; TCP; IDH; IDJ; ESA; BOS; IHF; RVC; TLV; TLS; VCA; SKA; ETA; RPU; EAF; ADP; RFT; GPP; YSD; EAP; EVA; BCO; Pay Source is ADDL_PAY; As of last closed pay period. Current open pay period is available.</li> </ul>
<b>Encumbrance Expiration</b>	<ul style="list-style-type: none"> <li>• Employee Name Employee ID</li> <li>• Empl Record Effective Date</li> <li>• End Date Source Encumbrance End Date</li> <li>• HR Account Code Fund Code</li> <li>• Deptid</li> <li>• Project ID</li> <li>• Program Code Annual Rate</li> <li>• Dist Percent</li> <li>• Annual Dist Amount [Dist = Alloc]</li> </ul>	<ul style="list-style-type: none"> <li>• Encumb End Date is not null; As of last closed pay period. Current open pay period is available.</li> </ul>

Report Name	Columns:	Filters:
<b>Leave Accruals</b>	<ul style="list-style-type: none"> <li>• HR Dept</li> <li>• Employee ID</li> <li>• Employee Name</li> <li>• Direct Reports</li> <li>• Plan Type</li> <li>• Accrual Process Date Hours Carried Over</li> <li>• YTD Hours Earned</li> <li>• YTD Hours Taken Balance Hours</li> <li>• YTD Hours Taken = Processed and Unprocessed time</li> </ul>	<ul style="list-style-type: none"> <li>• Benefit System Code is equal to / is in BN AND Coverage Elect is not equal to / is not in T; W AND</li> <li>• Plan Type Code is equal to / is in 50; 51; 52; 5H; 5M; Last Closed Pay Period; Active Employee (A,L,P)</li> </ul>
<b>Payroll Register</b>	<p><b><u>Version 1:</u></b></p> <ul style="list-style-type: none"> <li>• PayPeriod</li> <li>• Department</li> <li>• Person Name ID</li> <li>• Pay Group Code Paycheck Num</li> <li>• Form ID</li> <li>• Check Date</li> <li>• Total Gross</li> <li>• Net Pay</li> <li>• Empl Rcd</li> <li>• Earn Type</li> <li>• Hours</li> <li>• Earnings</li> </ul> <p><b><u>Version 2:</u></b></p> <ul style="list-style-type: none"> <li>• Pay Period</li> <li>• Department</li> <li>• Person Name ID</li> <li>• Pay Group Code Paycheck Num</li> <li>• Form ID</li> <li>• Check Date</li> <li>• Empl Rcd</li> <li>• Earns Begin Date</li> <li>• Earns End Date</li> <li>• Earn Type</li> <li>• Hours</li> <li>• Earnings</li> </ul>	<ul style="list-style-type: none"> <li>• Row Source is equal to / is in PS_PAY_OTH_EARNINGS; when User_Campus) = 'UMWOR' and "PT Other Earn"."Earn Code Other Earn" &lt;&gt; ('EAF', 'EAP','RVC','BCO' ); Last Closed Pay Period; Oth Earn Add To Gross Flag is &lt;&gt; N</li> </ul>

## Summit Dashboard

Report Name	Columns:	Filters:
<b>Retro Funding</b>	<ul style="list-style-type: none"> <li>Employee ID</li> <li>Employee Record</li> <li>Employee Name</li> <li>HR Dept ID</li> <li>HR Home Department Desc</li> <li>HR Account Code Earnings Code</li> <li>Earnings Begin Date</li> <li>Earnings End Date</li> <li>Pay End Date</li> <li>Actuals Amount</li> <li>Project ID</li> <li>Fund Code</li> <li>Program Code Department ID</li> <li>DeptID Descr</li> </ul>	<ul style="list-style-type: none"> <li>Journal Template is equal to / is in PAYRETRO; <b>Actuals Amount is not equal to / is not in 0</b>; Last Closed Pay Period; "FDM Account"."Account Level 4" = 'PAYROLL' and User_Campus &lt;&gt; 'UMWOR' OR "FDM Account"."Account Level 5" IN ('700823', '700874') and User_Campus = 'UMWOR' ; Default FDM Department Tree and Non grant Account Tree</li> </ul>
<b>Time and Labor</b>	<ul style="list-style-type: none"> <li>Manager</li> <li>HR Department</li> <li>Person Name ID</li> <li>Empl Rcd</li> <li>Week End Date</li> <li>TRC</li> <li>TRC ID</li> <li>Approver Name</li> <li>Mon</li> <li>Tue</li> <li>Wed</li> <li>Thu</li> <li>Fri</li> <li>Total Hours</li> </ul>	<ul style="list-style-type: none"> <li>Active Employees (A,L,P,U); last closed pay period; paid and frozen time</li> </ul>
<b>Comp Time</b>	<ul style="list-style-type: none"> <li>As of Date</li> <li>HR Dept</li> <li>Person Name ID Employee Record</li> <li>Comp Time Plan</li> <li>End Balance</li> <li>Expiration Date</li> <li>Hours Expiring</li> <li>Balance after Expiration</li> </ul>	<ul style="list-style-type: none"> <li>As of Date; As Of End Balance is greater than or equal to 0; active employees; "Comp Time Balance"."Effective End Date" &gt;= VALUEOF(NQ_SESSION."HR_AsOf_Date")</li> </ul>