

LEVEL	Data Classification Examples
4	<p><b>Highly Restricted Use</b></p> <p>Information that would cause severe harm to individuals, UMMS, or the State if disclosed. Controls strictly limit the ability to use this information, including no ability to extract for operational purposes</p> <ul style="list-style-type: none"> <li>• Social Security Numbers in association with Personal Health Information</li> <li>• Certain individually identifiable medical records and genetic information (for example: HIV Status associated with a Person's Name or Social Security Number)</li> <li>• Specific contractual or customer obligations</li> <li>• Research information classified as highly restricted use</li> </ul>
3	<p><b>Confidential</b></p> <p>Information that would likely cause harm to individuals, UMMS, or the State if disclosed. Controls limit access but allow information to be extracted and accessed for operational purposes.</p> <ul style="list-style-type: none"> <li>• Personal Health Records / Protected Health Information</li> <li>• Personally Identifiable Information, including Social Security Number and National ID</li> <li>• Financial Records, including banking information for direct deposit</li> <li>• Student Records</li> <li>• Research information classified as confidential</li> <li>• Passwords that can be used to access confidential information</li> <li>• Other personal information protected under state, federal, and foreign privacy laws not classified as Level 4.</li> </ul>
2	<p><b>Internal</b></p> <p>Information which would not cause harm if disclosed, but UMMS has chosen to keep confidential. Controls allow access with little technical barriers.</p> <ul style="list-style-type: none"> <li>• Institutional financial records</li> <li>• Patent applications and work papers, draft research papers</li> <li>• Research information classified as internal</li> <li>• Not routinely distributed outside of the School : internal communications, minutes of meetings (i.e. IRB meetings, IACUC meetings) and internal project reports.</li> <li>• Other personal information protected under state, federal, and foreign privacy laws not classified as Level 4 or 3.</li> </ul>
1	<p><b>Public</b></p> <p>Public Information. No control limitations.</p> <ul style="list-style-type: none"> <li>• Published research</li> <li>• Course catalogs</li> <li>• Faculty and Staff Directory Information</li> <li>• Routinely distributed to the public regardless of whether the School has received a public records request, such as: annual reports, publicly accessible web pages, marketing materials and press statements.</li> </ul>