



University of Massachusetts Biologic Laboratories Procedure for Ordering Tetanus Toxoid.

Placing an order

To place an order a Purchase Order should be faxed or emailed to the Financial Analyst responsible for facilitating the sales. If an order is placed using a fax machine a phone call must accompany the fax. The analyst will then prepare a pre-invoice and email it back you. Purchase Orders should include:

- The name of the product and the quantity desired. Lp1099p is the lot #. The cost is \$2,500 for 5mg vial.

The address to which you would like the product shipped.

- A telephone # at which you can be contacted.
- Your FedEx account # so we may ship the product. Please note that if you do not have FedEx # we will charge an additional \$75 for shipping and handling.

Order requests and questions should be addressed to:

Stacey Mohamed
460 Walk Hill St.
Boston, MA 02126
T 617-474- 3083
F 617-474-5352
Stacey.Mohamed@umassmed.edu

Payment

Prepayment is always required. Checks should be made payable to The **University of Massachusetts Medical School (Bio Labs)** and should reference the Invoice #. Checks should be mailed to:

University of Massachusetts Medical School
Bursar's Office
55 Lake Avenue North
Worcester, MA 01655

Shipping

Products are shipped on Mondays, Tuesdays or Wednesdays after receipt of payment.



MassBiologics

Medicine for Better Lives

