



The Office for Postdoctoral Scholars  
The Graduate School of Biomedical Sciences

*Present an Informational Seminar*

## Your Rights as a Parent / Caregiver: UMMS Policies and Practices explained.

### **Jesse Edwards, MA**

Director, Equal Employment  
Opportunity at UMMS

### **Mary Ellen Lane, PhD**

Associate Dean  
GSBS Curriculum and Academic Affairs  
Senior Director of Administration, at  
UMMS

### **Katie Temple**

Benefits Manager, Human Resources  
at UMMS

### **Doreen Rondeau**

Leave Administrator, Human  
Resources at UMMS

Please join us for an informative talk regarding the policies and procedures at UMMS related to your rights as a parent and caregiver and the Family and Medical Leave Act (FMLA).

**Jesse Edwards** from the Diversity and Inclusion Office will outline Equal Opportunity Policies and Procedures and expectations for both supervisors and employees/students.

**Mary Ellen Lane** from the GSBS will review procedures for graduate students who may need to take time off for family reasons and **Katie Temple** and **Doreen Rondeau** from Human Resources will outline the FMLA process and procedures for postdoctoral scholars and other employees at UMMS.

**Thursday, July 28, 2016**

**1:00 to 2:00 p.m.**

**Q & A to follow**

**Hiatt Auditorium, S1-608**